



**Burnley Community Safety Partnership**

**Working Together for a Safer Burnley**

## **Notes for the CSP Delivery Group meeting**

Held on Tuesday 26<sup>th</sup> January 2010  
at 1-3pm in the MAPS Meeting Room

### **Present:**

Cllr Charlie Briggs (Chair)  
Angela Culleton  
Jeremy Richards  
Jon Bullas  
Joanne Swift  
Sam McConnell  
Karen Ainsworth  
Rachel Murphy  
Richard Brown  
Kevin Gannon  
Claire Pearson  
Louise Howorth  
Rhianna Afzal  
Simon Fryer  
Diane Owen  
Gordon Howley  
Sohail Bhatti  
Jenny Fern  
Navin Kumar  
Lili Rushton  
Anne Ashworth  
Leonie Whittaker Barnes  
Sally Anne Moore  
Katie Plant

Burnley Borough Council  
Burnley Borough Council  
Burnley Borough Council  
Lancashire Constabulary  
Burnley Borough Council  
Burnley Borough Council  
Calico  
Burnley Borough Council  
Burnley Borough Council  
Lancashire County Council  
Lancashire Constabulary  
Burnley Borough Council  
Lancashire Constabulary  
Lancs Fire & Rescue  
PCT  
BCN  
NHS  
Burnley Borough Council  
DAAT  
Lancashire County Council  
Lancashire County Council  
Lancs Constabulary  
Burnley Borough Council  
Burnley Borough Council

### **Apologies:**

Jerry Cragg  
Helen Meanwell  
Ian Strachan

Lancs Fire & Rescue  
HMCS  
Lancs Probation Trust

<u>No</u>	<u>Item</u>	<u>Action</u>
<b>1.</b>	<b>Welcome and Apologies</b>	<b>CB</b>
	<p>CB welcomed everyone to the meeting, introductions were made and apologies and RA attending late noted.</p> <p>JS highlighted that this meeting should have been a performance focused meeting but due to RA being relatively new in post and the new partnership performance document not being complete the agenda was ad hoc, however JS assured this document shall be ready for the next performance meeting in May.</p> <p>Navin Kumar gave a verbal update re 12mth service modernisation.</p> <p><b>Action: NK to circulate further information to partners once it is public knowledge.</b></p>	
<b>2.</b>	<b>Notes and Actions from last meeting on 15<sup>th</sup> December 2009</b>	<b>CB</b>
	<p><b>Action: LR, GH, CP to arrange a meeting to discuss the District Integrated working group and update at the next meeting.</b></p> <p><b>Action: JS to circulate SLB offender based analysis report to partners.</b></p>	
<b>3.</b>	<b>Strategic Assessment Progress and Plan for CSP Steering Group</b>	<b>JS</b>
	<p>SA shall be an agenda item on the next CSP Steering Group meeting on 18<sup>th</sup> Feb 2010 for approval. JS thanked Asif Iqbal for progressing and producing the document, this document shall be available and on the internet from 1<sup>st</sup> April 2010.</p> <p>CSP Steering Group – Chair Clive Tattum has requested to agree the SA priorities, map all the projects that fall under the umbrella of the CSP and focus activities around these priorities. The mapping exercise is to enable partners to identify gaps and focus resources.</p>	
<b>4.</b>	<b>Confidence Update</b>	<b>CP</b>
	<p>CP updated the group on the Communications group activities.</p> <p><b>Action: KP to add JF to the Communications group circulation list.</b></p> <p><b>Action: Partners tasked the Communications group to produce a 12 month plan re priorities.</b></p> <p><b>Action: CP to contact PCT, Janet Strong re available resources available as exercising a no redundancy policy.</b></p>	<p><b>KP</b></p> <p><b>CP</b></p> <p><b>CP</b></p>

<b>5.</b>	<b>Funding Update</b>	<b>RB</b>
	<p>RB updated group re budgets and confirmed that all money had been commissioned.</p> <p><b>Action: KP to include LR as an agenda item at the next meeting for a PAYP funding update.</b></p>	<b>KP</b>
<b>6.</b>	<b>ASB Home Office Update</b>	<b>SM</b>
	Update deferred as SM not present.	
<b>7.</b>	<b>Safer Neighbourhoods Project Update</b>	<b>KG</b>
	<p>KP circulated brief for the project prior to the meeting.</p> <p>KG updated partners on the project and thanked all those who were involved in getting the project underway, especially Cath Howley who is the project co-ordinator.</p> <p><b>Action: JB to clarify resources re communications from the police and feedback to JR.</b></p>	<b>JB</b>
<b>8.</b>	<b>Performance Update</b>	<b>JB</b>
	<p>JB updated re performance and distributed a handout to all partners showing significant reductions in all areas, however he advised although there have been significant reductions compared to other areas we are still relatively high.</p> <p><b>Action: All partners need to be committed in producing data or identifying who will have the necessary data for the new partnership performance document when contacted by RA.</b></p>	<b>ALL</b>
<b>9.</b>	<b>Agree Thematic Updates for Future Meetings</b>	<b>ALL</b>
	Group agreed with the dates and themes of the next meeting over the next 12months as per table attached at the end of the minutes.	
<b>10.</b>	<b>AOB</b>	<b>CB</b>
	<p><b>Action: DO to forward KP email re Lancs Alcohol Network mandatory code for circulation with the minutes.</b></p> <p>JS reminded partners re attendance at the next CPI training day on 22<sup>nd</sup> Feb 2010.</p> <p>CB thanked AC for all her hardwork and wished her good luck with in the future with her new job.</p>	<b>DO</b>

**THEMES AND DATES OF MEETINGS FOR 2010**

<b>Thematic Update</b>	<b>Person Responsible</b>	<b>Date of Delivery Group Meeting</b>
Performance	ALL	26 <sup>th</sup> Jan 2010
Crime and Disorder	Jon Bullas	9 <sup>th</sup> Mar 2010
Alcohol and Drugs	Sohail Bhatti	9 <sup>th</sup> Mar 2010
Performance/Confidence	ALL	18 <sup>th</sup> May 2010
Anti Social Behaviour	Sam McConnell	29 <sup>th</sup> June 2010
Quality of Life	Angela Culleton	29 <sup>th</sup> June 2010
Performance	ALL	10 <sup>th</sup> August 2010
Community Cohesion	Mike Waite	21 <sup>st</sup> September 2010
Confidence	Claire Pearson	21 <sup>st</sup> September 2010
Performance	ALL	2 <sup>nd</sup> November 2010
Crime and Disorder	Jon Bullas	14 <sup>th</sup> December 2010
Alcohol and Drugs	Sohail Bhatti	14 <sup>th</sup> December 2010