



**Welcome to the Calico, Activities Based in the Community (ABC) Fund. The ABC Fund has been set up to help local people in Burnley & Padiham to access funding when they might not normally qualify, to carry out activities which will be of benefit to the community.**

There is a maximum of £300 available per applicant/event in one year. This is to enable the fund to assist as many local projects as possible and benefit more communities. **More than one application can be made up to the maximum of £300 in each financial year.**

**Eligibility Criteria** - In order for you to be eligible to apply for funds you should demonstrate that you meet the following criteria:

- **All applications must demonstrate the value of the project and the benefit to the community**
- Your project must be fully inclusive
- Your project will encourage and help to develop improved communities
- The application for funding cannot be used for core running costs
- We will only fund the same project/event for 2 consecutive years
- The project is based within Burnley & Padiham and should promote involvement from all sections of the community
- Your group has a Constitution or Statement of Objectives or Mission Statement, Equal Opportunities Statement and Child Protection Policy if applicable
- Full additional supporting forms, breakdowns, quotes etc must be supplied on application. This will show whether the budget for your project is appropriate and realistic and an efficient use of funds
- Funds will not be used as a basis to generate a profit

**After approval of funds for your group you must undertake to** (future applications will depend on this): -

- Work co-operatively with Calico's PR & Marketing Officer to maximise any publicity opportunities, must **use the Calico logo and name** on any promotional material produced as part of the project and any extra feedback required from Calico (logo CD available upon request contact Mandy Morgan 01282 686398)
- Collect all receipts for purchases (photocopies accepted) made and supply these to the Company to show that the grant was spent appropriately. Where this is not possible receipts will be forwarded at the end of the financial year
- At the end of the project complete the feedback form and return it back by the deadline given including photos. Press releases **must** include Calico as sponsorship and evidence of publicity