



**Management Committee @ ELVSRC (Conference room – 2pm)  
Tuesday, 29<sup>th</sup> June 2010**

## **AGENDA**

### **Attendance of Steve Rumbelow and Mick Cartledge – Funding and BCN relationships with BAP**

#### **▪ *Registration of Apologies***

1. Minutes of the last meeting held 25.05.10 (**Annexe 1**)

#### ***Matters Arising:***

- **Community Festival** – update (Adha)
  - **Vision Board** - Terry to email Mick Cartledge to reflect MC's thoughts. (**Annexe 2**)
2. **BCN Elections 2010-2011** - update (Adha)
    - BCN Who's Who 2010
    - Induction packs
    - Meetings' Calendar 2010

#### **Election of New Chair 2010-2011**

MC members to register their interest for a one year's Chair's Mandate.  
MC to cast vote (show of hands if single candidature – secret ballot if more than one candidate) – Vice-Chairs may also volunteer for the vacancy in which case a second registration of interest to replace the Vice Chair for one year will be required.

#### **Co-options**

Following elections 'results 2010, there are still two vacancies to be filled on the Management Committee (1 seat on LDA & 1 seat on Faith).

MC is asked to validate the candidate of Mr Shah for co-option from Jinnah Development Trust Ltd (LDA)

Still a vacant seat for co-option by the Faith sector

Action: Vacant seat for co-option by the Faith sector to be re-announced during **8<sup>th</sup> Annual General Meeting**

#### **2. BCN Resources & Implementation Committee**

- Met 26.05.10 (**Annexe 3a attached & (3b)**) *Delivery Plan 10/11 in induction pack to be distributed on the day (can be viewed on BCN website:  
[http://www.burnleycommunity.net/html/bcn\\_management.html](http://www.burnleycommunity.net/html/bcn_management.html)*

***Next Management Committee meeting: Thursday August 12<sup>th</sup> 2010  
(10am –ELVSRC Conference room)***



- BCN Funding 2010-2011

### 3. **BCN Representatives**

 BAP Executive

- (20.05.10) – **(Annexe 4a & 4b)**

- (17.06.10) – (WNF Performance Report - **Annexe 5** - Stronger Communities theme)

(\*)- due to the sheer volume of documents, other themes' report are also available upon request to Adha (i.e.: Economy Education ,Children's Trust , Health & Well Being – Environment – Safer Communities)

 Healthy Communities and Older People (TH – 01.06.10) **(Annexe 6)**

 BAP Stronger Communities (CL – 09.06.10) **(Annexe 7)**

 BCN Partnership's Officer report - **(Annexe 8)** tabled on the day

### **Burnley – Events - all on BCN website ([www.burnleycommunity.net](http://www.burnleycommunity.net))**

#### **June**

- Get involved - Padiham Town Hall (28th)
- Face 2 Faith (29th)
- Our Voice (30th)

#### **July**

- Art in the Park ( 3rd)
- Brass in the Park (4th)
- Pennine Lancs Social enterprise (6th)
- Support skills for development workers (5th & 14th)

#### **August**

- Community Festival (22nd)
- How Your Councils Work poster (24th)

***Reminder: This Management Committee will be followed by a short interval introduction to new BCN BAP Representatives in the meeting room (light refreshments provided) to resume at 4:30pm to join the Network members for our 8<sup>th</sup> Annual General meeting back in the Conference room.***

## **AGENDA**

1. Welcome & Introduction by Chair (& *Vice Chairs*) of BCN including Civic Guests (The Worshipful the Mayor of Burnley, Councillor Tony Lambert & the Mayoress, Brenda Lambert) & (The Worshipful the Mayor of Padiham, Councillor Jean Cunningham & the Mayoress, Carol Stinton JP)
2. BCN Activity report 2009/10 presented by Accountable Body to BCN - Terry Hephrun (*Chief Officer of BPRCVS*)
3. **Special Guest:** Mr Richard Caulfield  
Chief Executive of VSNW  
*"The implications for the Third Sector of the general election and the economic situation"*
4. BCN Chair - Closure and thanks  
*Light refreshments available*

***Next Management Committee meeting: Thursday August 12<sup>th</sup> 2010  
(10am –ELVSRV Conference room)***



**Minutes of Management Committee Meeting  
@ ELVSRC (Conference room – 10am)  
Tuesday, 25<sup>th</sup> May 2010**

**Present:** Brenda Rochester (Canalside Community Association); Terry Hephrun (BPRCVS); Joe Heffernan (ROSE); Christine Launder (BCN Vice Chair); Kathleen Bill (St. Peter's Church); Rafique Malik (Abu Bakr Mosque); Ann Branch (Burnley Twinning Association); Adha Bond (BCN); Gordon Howley (BCN).

**Liaison Officers:** Rob Dobson (for BAP)

**Apologies:** Helen Gauder (ELWRA); Richard Chipps (BCN Vice Chair); Lynne Mitton (SCOPE Inclusion North West); Nasrullah Anwar (Building Bridges in Burnley); Frances Monk (Burnley Lane Residents Youth Group); Alicia Foley (Calico Housing Ltd); Adrian Heyes (The Basement Project);

**Absentees:** Peter Kenyon (Mid Pennine Arts); Abdul Haleem (The Participation Works Ltd); Mark Colman (Anchor Staying Put); Judy Yacoub (Community Alliance)

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1. Minutes of the last meeting (15.04.10)  
Accepted as a true record

**2. Matters Arising:  
Community Festival**

- Date changed to Sunday 22<sup>nd</sup> August - noted
- Faith tent: Kath Bill informed MC members that subsidies have been received from BBC & Churches Together covering the cost of hiring an independent tent for the faith section. The theme of the Faith tent will be "Creation & Environment". There are now eight active members in the Faith steering group.
- Twin town of Vitry (France) will send 6 representatives to attend the Festival.

**Vision Board**

Although BCN, as part of the third element of the LSP, has already nominated its representatives (Ann Marie Wrigley and Peter Kenyon) several months ago – BCN is still to be formally invited to take up seat(s) on the Board. This now long standing issue creates ill feeling from the BCN Management Committee members venting their frustration at what is perceived as no less than a misplaced unjustifiable snobbery and cavalier attitude from our public sector partner in finally trying to find a solution to what should not even be an issue in the first place. It is reminded to our Public sector partners that they will be in breach of the LSP Constitution by not acknowledging the equal partnership between the Public, Private and VCF sector on the LSP.









Steven Rumbelow got in touch with Joe Heffernan but did not made promise of BCN seat(s) on the Vision Board. Mick Cartledge announced that the Vision Board was to merge with the Branding Burnley board. Mike Cook, Mick Cartledge and Steven Rumbelow are to meet to solve the long lasting/standing issue. BCN hopes reason and common sense will prevail during their talks. Awaiting outcomes...

**Action: Terry to email Mick Cartledge to reflect MC's thoughts.**



**Minutes of Management Committee Meeting  
@ ELVSRC (Conference room – 10am)  
Tuesday, 25<sup>th</sup> May 2010**

**BCN Representatives - Noted**

-  Lancashire Partnership Board Planning Day (TH – 14.04.10) (Annexe 2)
-  Lancashire Partnership People & Communities Stakeholder Network Building Social Capital Seminar (TH – 21.04.10) (Annexe 3–3a & 3b)
-  LAA People & Communities Steering Group (TH – 29.04.10) (Annexe 4 -4a-4b-4c-4d)
-  Sports & Physical Activity Alliance Board – Spirit of Sport (TH – 30.04.10)(Annexe 5a & 5b)
-  BAP Worklessness thematic group (C. Launder – 04.05.10) (Annexe 6)  
EHO= Enhanced Housing Option – Harder to get on the register housing list  
Discussion followed on the rule of 18/24 years old relevance to tackle housing problem
-  BAP Stronger Communities Minutes from 15 April meeting (Annexe 7 & 7a)  
MC note action taken by BAP Office regarding reservation expressed to BAP's meeting venues.
-  BAP EXECUTIVE (22.04.10) –(Annexe 8 & 8a)  
Once more, accessibility and good acoustic had to be ensured as part of Equal Opportunity to all members attending the BAP meetings.  
Point 855 – the partnership skills development programme was postponed until later this year.  
Point 856 – reminder of Best of Burnley Award nomination (**Deadline 4<sup>th</sup> June 2010** - For full details of award categories, entry criteria and online nomination form visit [www.burnleyactionpartnership.org](http://www.burnleyactionpartnership.org))
-  BCN Partnership's Officer report - (Annexe 9) tabled on the day  
1<sup>st</sup> BCN Forum: Crime Safety Partnership theme – 25.5.10 – registration of 18 attendees. Timing might be revised to facilitate higher level of attendance.

**2. BCN Funding 2010-2011**

Terry indicated that the BCN Resources & Implementation Committee was to meet on the 26<sup>th</sup> May.

Two offer letters received for WNF £25k & Community Cohesion £25k; delays between County & District means that the Performance Reward Grant still overdue.

**3. BCN Elections 2010-2011**

Adha Bond oversees the BCN annual elections ensuring 1/3 of the Management Committee and of the BCN representatives on BAP are renewed. A presentation of the preliminary encouraging results read as a ballot to go ahead for the Community Sector for both the Management Committee and the BAP Assembly seats, and the need to co-opt 2 seats on the MC {1 Faith & 1 LDA}.

**Action: Adha to notify candidates having secured their seats and proceed with following up of election process to see full Management Committee in situ and BAP representatives for the 1<sup>st</sup> Management Committee 2010 (29<sup>th</sup> June 2010 – same date as 8<sup>th</sup> Annual General Meeting (cf AGM Agenda) (Annexe A)**



**Minutes of Management Committee Meeting  
@ ELVSRC (Conference room – 10am)  
Tuesday, 25<sup>th</sup> May 2010**

Mr R. Malik withdrew his nomination for the Faith sector in BAP in favour of his Mr Nasrullah Anwar (Building Bridges in Burnley).

Attendance records for both BCN MC & BAP were presented for the past year.

**A.O.B.**

Further to Ann Branch's query on the outcome of the letter sent by BCN to Lancashire Local, Terry confirmed that no acknowledgment or response had been received.

**June's event (Burnley)- all on BCN website ([www.burnleycommunity.net](http://www.burnleycommunity.net))**

- Midnight walk (Pendleside)- sponsored by Charter Walk (5th)
- CVS 75<sup>th</sup> Anniversary/Volunteer Week (5<sup>th</sup>)
- Rural Conference (8th)
- Healey Wood Summer Fair (19th)
- Grassroots (St Philips - Nelson) - (22nd)

**Following BCN Elections 2010, the 1<sup>st</sup> newly elected Management Committee 2010-2011 will be take place **Tuesday 29<sup>th</sup> June 2010** at **2pm** (ELVSRC - Conference room) followed by interval introduction to new BCN BAP Representatives in the meeting room (light refreshments) to resume at 4:30pm to join the Network members for our 8<sup>th</sup> Annual General meeting back in the Conference room.**

Dignitaries in attendance to the AGM: Mayor & Mayoress of Burnley & Padiham. Guest Speaker: Mr Richard Caulfield (Chief Executive of VSNW)

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**From:** Terry Hephrun  
**Sent:** 25 May 2010 12:05  
**To:** 'Mick Cartledge'  
**Cc:** Brenda Rochester (rochestbr@aol.com); Christine Launder (chris\_swbccl@btconnect.com); Adha Bond; Gordon Howley  
**Subject:** BAP - BCN representation

Mick

We have been talking about BCN representation in BAP Thematic Groups.

You are aware of the long standing concerns about the absence of representatives on the BAP Economy Theme Group. BCN has been trying for what seems like years to get the situation resolved; the issue has been raised repeatedly at both BAP Assembly and Executive meetings with no resolution. I have expressed my view that the saga is discolouring relationships as well as taking up an inordinate amount of time at both BAP and BCN.

I am sure that you appreciate the contribution the VCF sector makes to BAP – defined as a three way partnership working together to improve our town. That Partnership is diminished if one of the partners is not able to contribute to the critical issue of the economy.

You indicated last night that the Vision Board had been combined with the Branding group – another which would have benefited from BCN representation.

BCN representatives offer a great deal to BAP & its Thematic Groups both in terms of professional expertise and also because of their links to communities and groups – not least via the contacts encouraged and facilitated by BCN. Additionally, the sector is a major contributor to the economy as an employer in its own right.

I do hope that your discussions tomorrow with Steve Rumbelow will help resolve the situation.

Regards

Terry Hephrun  
Chief Officer  
Burnley Pendle & Rossendale CVS  
Tel: 01282 433740 (extn 1003) Fax: 01282 835908  
web: [www.bprcvcs.co.uk](http://www.bprcvcs.co.uk)  
Company limited by guarantee 3328219  
Registered Office: ELVSRC, Rachel Kay-Shuttleworth Building, 62/64 Yorkshire Street, Burnley BB11 3BT  
Member of NAVCA, NCVO and the Lancashire Association of Councils for Voluntary Service

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Present: Terry Hephrun (BPRCVS & BCN's Accountable Body); Anne Marie Wrigley (New Era Enterprises Ltd); Brenda Rochester (Canalside Community Association).; Adha Bond (BCN); Tony Harrison (50 Something Co)

Apology: Rafique Malik (Jinnah); Judy Yacoub (Burnley & Padiham Community Alliance); Fran Monk (Burnley Lane Residents Action Group); Gordon Howley (BCN)

## 1 - Matters arising

- Budget 2009-2010: Terry informed the Committee that the annual budget 09/10 had been fully exhausted.
- Budget 2010-2011: Two offer letters received (WNF £25k & Community Cohesion £25k); Delays between County & District result in the Performance Reward Grant still overdue.
- Attendance records tabled at last MC (25.05.10) to look at degree of engagement of MC and representatives on BAP. It is hoped that, as a result of the elections, the new comers will positively improve the attendance situation.

**Recommendation: R&I Committee recommends that implementation of “3 apologies and you’re “rule is applicable as a rule of the thumb (immediate effect) as opposed to waiting for year end electoral process to take place.**

- Partnership Officer – Gordon Howley
  1. 1<sup>st</sup> BCN Forum (25.05.10) – Crime Safety Partnership  
Future Forum meetings to be based on the following points:
    - Facilitation in partnership with a representative of the topic forum
    - Chairing of the forum by a representative of the thematic group
    - Feedback form to be handed to all attendees after each Forum's meeting.
    - Ensure Forum is called on “issue” basis.(i.e.:
      - How do we influence?
      - How do we make things happen
      - How do we resolve issues when all “processes” in place have been exhausted?
      - Report on the effectiveness of the PACT meetings – How can we improve them (CSP theme)

### **Action for Gordon:**

- Produce a calendar schedule of Forum's to come
- On-going regular checking on production of BCN representatives' reports – Communication
- Produce a chart of attendance record 2009-2010 of BCN representative to thematic groups (including notification of cancelled meetings)



- BCN Delivery Plan 2010-2011 R&I Committee acknowledge content of Delivery Plan presented by Adha Bond  
R&I Committee also approved the budget 10-11(page 12)

**Action for Adha:**

- Strengthen the Forum activity in the Delivery Plan document.

**Next meeting: Monday, July 19<sup>th</sup> 2010 (9:30pm – Conference room ELVRSC) – Partnership Officer to make provision for attendance.**

**BURNLEY ACTION PARTNERSHIP**  
**BAP Executive**  
**Thursday 20<sup>th</sup> May 2010**  
**Conference Room, CVS**  
**Burnley**

<b>Members</b>		
Mick Cartledge	-	BAP Executive Chair
Chief Supt. Clive Tattum	-	Safer Communities Thematic Champion
David Brown	-	Environment Thematic Champion
Terry Hephrun	-	Stronger Communities Thematic Champion
Mike Cook	-	Economy Thematic Champion
Sohail Bhatti	-	Healthy Communities Thematic Champion
Dr Graham Dunn	-	Children's Trust Thematic Champion
Jerry Cragg	-	Lancashire Fire & Rescue
Hugh Bramwell	-	Young People & Learning Thematic Champion
Sheila Battersby	-	GONW
Andy Williams	-	Calico
Gordon Howley	-	Chair, Children's Trust Executive
<b>Officers</b>		
Rob Dobson	-	BBC/BAP
Jane James	-	BAP
<b>Apologies</b>		
Peter Kenyon	-	BAP Assembly Vice Chair
Councillor Gordon Birtwistle	-	BAP Assembly Chair
Steve Rumbelow	-	BBC
County Cllr Charlie Briggs	-	LCC
Christine Launder	-	Vice Chair BCN
		<b>Actions</b>
<b>859</b>	<p><b>Introduction</b>  MC welcomed everyone to the meeting and accepted apologies as stated above.</p>	
<b>860</b>	<p><b>Minutes</b>  The minutes were accepted as a true record.</p> <p><b>Matters Arising</b>  It was agreed that MCa would write to Brenda Rochester on behalf of the BAP giving our thanks for her valued contribution while she was a member of BAP.</p> <p>851 – Mca confirmed that he had not yet heard from Helen Denton, Director of Children's Services and agreed to chase up a response.</p> <p>856 – MCa confirmed that the time for the BOB awards judging panel is</p>	<p><b>Mca</b></p> <p><b>Mca</b></p>

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	<p>in the process of being changed, to the afternoon. MCo flagged up that the BOB Awards clashed with the Business in the Community dinner event.</p>	
<b>861</b>	<p><b>WNF Update</b>                  JAJ asked for BAP to note the WNF end of Year 2 report and to approve that the net underspend be carried forward to the Year 4 reserve. MCo clarified that the report is good news as this now takes us up to the £1m reserve.  <b>It was agreed:</b></p> <ol style="list-style-type: none"> <li><b>1. That the Executive note the final outturn figures for Year 2 and carry forward commitment as shown in Appendix 1.</b></li> <li><b>2. That the Executive approve for the net underspend of £41,112 to be carried forward into the Year 4 reserve.</b></li> </ol>	
<b>862</b>	<p><b>BAP Workshop</b>                  RD gave an overview of the outcome of the workshop along with picking up on a few government policies. MCo confirmed that the evaluation is for specific projects within the Programme and value for money.  <b>It was agreed that</b></p> <ol style="list-style-type: none"> <li><b>1. That the Executive note the report and commits to a more detailed discussion on the future of partnership funding after the emergency budget of the new Government has been announced.</b></li> <li><b>2. That the Executive request an evaluation of projects within the WNF programme to inform these discussions.</b></li> </ol>	<b>RD</b>
<b>863</b>	<p><b>20MPH/Fuel Poverty</b>                  MCo reminded BAP Exec that the items were part of the Lancashire Partnership's response to Big Ticket Issue of tackling health inequality. Members of the Executive asked that LCC provide details of how they plan to engage residents in the 20 mph pilot area. Members suggested that in order to maximize its impact, the benefits of the scheme should be communicated widely so that they are properly understood by residents living in the affected area  <b>RD confirmed he would follow this up with Jackie Flynn.</b>  <b>CT confirmed he was happy to be involved in relation to the 20mph issue.</b></p> <p>MCo confirmed that Christian Smith (author of the report) has been the leading light on fuel poverty through the LAA ever since it started and that 100's of household have benefitted from this scheme.                  SB suggested he could arrange for an health impact audit to be done on this to find out what a difference the project has made.                  HB asked if the boiler scrappage scheme had been tapped into and MCo said that this could be looked at.                  AW also suggested that it would be useful if the health impact of improvements to properties made by Calico were also evaluated.  <b>MCo agreed to let SBh have relevant postcode information to help carry out an audit intervention.</b></p>	<b>RD CT  SBh/ MCo</b>
<b>864</b>	<p><b>Lancs Partnership Board - review of structure</b>                  MCo handed round a report regarding a review of the Lancashire Partnership. MCo thought it would be useful for BAP Exec to discuss what we would like to see for the future Lancs Partnership in advance of being asked formally for our views.                  Discussions were had and some of the main points raised included:</p>	

**BAP Executive Minutes**

	<ul style="list-style-type: none"> <li>• Is the timing right with the new Government?</li> <li>• There is a need to understand the future of Local Area Agreements</li> <li>• A move to a Pennine Lancashire footprint may make sense but there is still a need for a co-ordinated County.</li> <li>• There is a need to ensure that any review continues to have “narrowing the gap” as a priority for Lancashire</li> <li>• The review was an opportunity to reduce the number of meetings across the County.</li> <li>• The current review of Public Health by the PCT’s needs to be linked to this review.</li> </ul> <p><b>It was agreed this item be put on future agendas to update BAP Exec.</b></p>	JAJ
865	<p><b>BAP Partnership Skills Development Programme</b>                  MCA informed the Executive that a decision has been made to defer the training until September due to the short timescale for getting applications in. Those who have already applied will be kept on file and future dates will be issued as soon as possible.</p>	
866	<p><b>BAP Assembly</b>                  Due to Gordon Birtwistle being elected as an MP, the election of the Chair of BAP Assembly will now take place at the August meeting now making this the AGM. It was noted that if the previous arrangement of rotating Chair was to be followed, this time round someone from the Private Sector should be elected as Chair.</p> <p><b>MCA agreed to speak to both the Leader of the Council and KC re Chair of BAP Assembly.</b></p>	MCA
867	<p><b>AOB –</b>                  MCA - confirmed Performance Reports for 2009/10 would be brought to the next meeting.</p> <p>TH – flagged up the anniversary celebration of BPR CVS on 5 June 2010, along with an open shop initiative in Burnley Town Centre.</p> <p>GH – flagged up a Children’s Trust Consultation exercise with young people on 30 June 2010 called ‘Our Voice’.</p>	ALL
<b>DONM</b>	<b>17<sup>th</sup> June 2010 – CVS, Burnley</b>	

Key:

- BAP – Burnley Action Partnership
- GONW – Government Office North West
- BCN – Burnley Community Network
- BBC – Burnley Borough Council
- LAA – Local Area Assessment
- MAA – Multi Area Agreement
- CAA – Comprehensive Area Assessment
- PRG – Performance Reward Grant
- LCC – Lancashire County Council
- JSA – Job Seekers Allowance
- DWP – Department of Work and Pensions

## Appendix 1

WNF Spend Year 2		Yr2 Original Alloc	Yr2 Revised Alloc	Year 2 Total Spend	Year 3 Alloc
CR18	MAPS	106,500	100,000	85,740	50,000
CR19	Neighbourhood Policing Support	109,000	109,000	109,000	109,000
CR20	Youth Bus	110,000	110,000	106,394	74,000
CR21	Prolific Offender Hsg Support	45,000	45,000	43,261	0
CR22	Community Safety	80,000	80,000	79,610	60,000
EM6	Evolve	130,000	130,000	130,000	130,000
EM7	Job Match (Licence to Skill)	265,000	265,000	266,582	265,000
EM8	Sustainable Employment	90,000	90,000	90,000	0
EM9	Todmorden Curve	100,000	50,000	42,487	50,000
EM10	Economic Development Service	195,000	194,000	195,000	275,000
EM11	Regional Enterprise Contract	48,000	48,000	48,000	48,000
EM12	Pennine Lancs EDC	50,000	0	0	50,000
EM13	Burnley Branding	100,000	100,000	84,210	100,000
LO11	Digital Innovation Centre	200,000	200,000	198,398	0
LO12	FLOW	160,000	155,000	149,065	140,000
OT12	BAP Co-Ordination	145,000	125,000	113,371	90,000
OT18	Better Burnley	22,500	20,000	3,712	0
OT20	NEAT/Clean Team	570,000	564,000	564,000	520,000
OT21	Burnley Community Network	75,000	75,000	75,000	25,000
OT23	SMILE	45,000	45,000	44,951	0
OT27	Town Centre Management	100,000	90,000	79,364	80,000
OT28	Place Survey	20,000	14,000	10,747	18,000
OT29	Good Tenant Scheme	20,000	20,000	20,000	0
		<b>2,786,000</b>	<b>2,629,000</b>	<b>2,538,892</b>	<b>2,084,000</b>

90,108 total u/spend

**Less C/fwd commitments:**

- i) Town Centre Management
- ii) DV Co-ordinator
- iii) Best of Burnley Awards
- iv) Partnership Skills Prog.

5,000

14,260

9,000

5,000

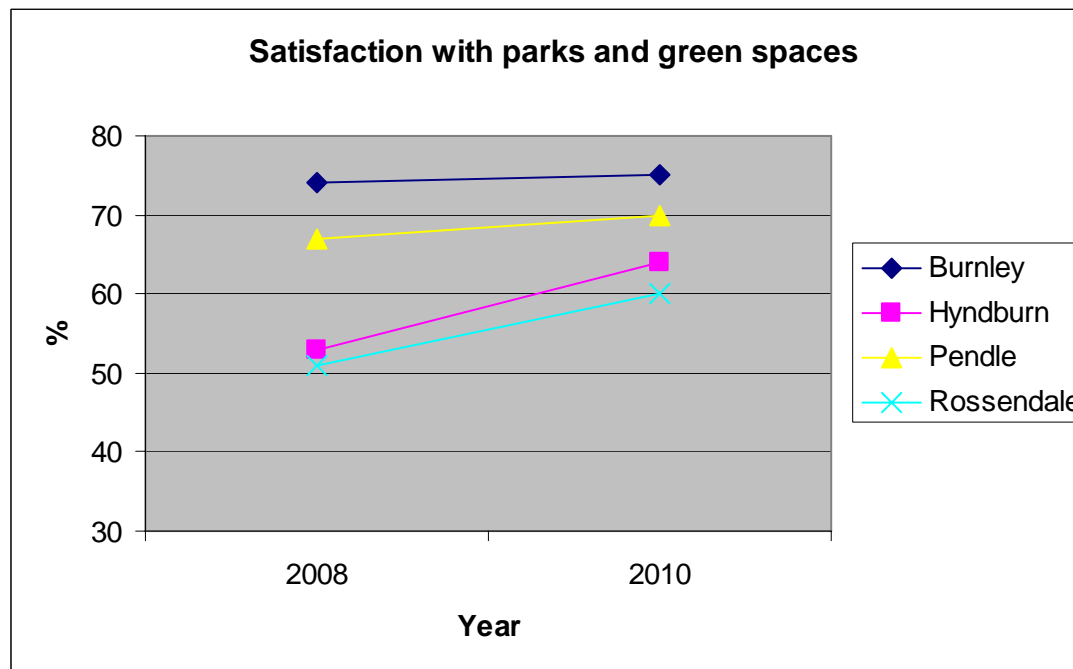
**56,848 Net u/spend for Yr 4 Reserve**

**BAP Theme: Stronger Communities**  
**(Ambition Lancashire Theme - People and Communities)**  
**2009/10 Year End Performance Report**

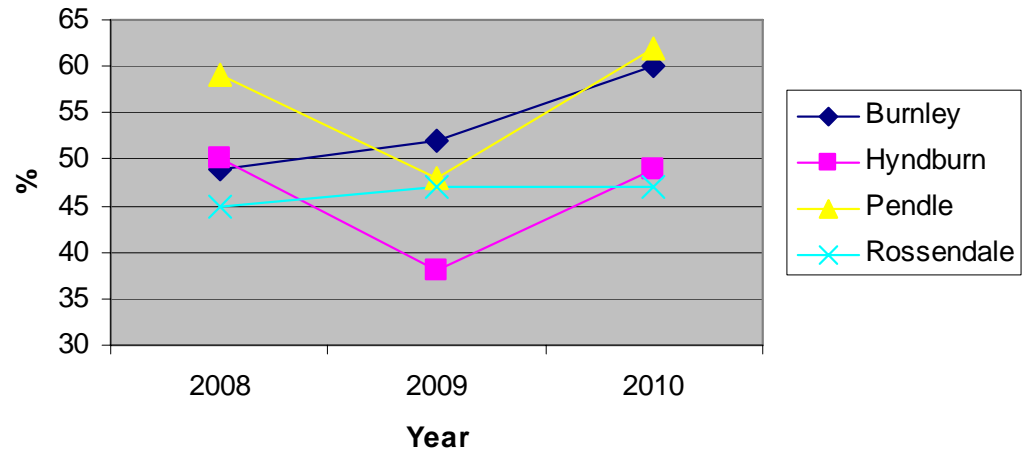
**LAA Theme & Outcomes: People and Communities**

- Improve community cohesion and building stronger communities;
- Increase community engagement and volunteering;
- Support the development of the third sector in partnership working and delivery of key outcomes
- Improve access to services and social inclusion;
- Improve equality and diversity in service planning and delivery.

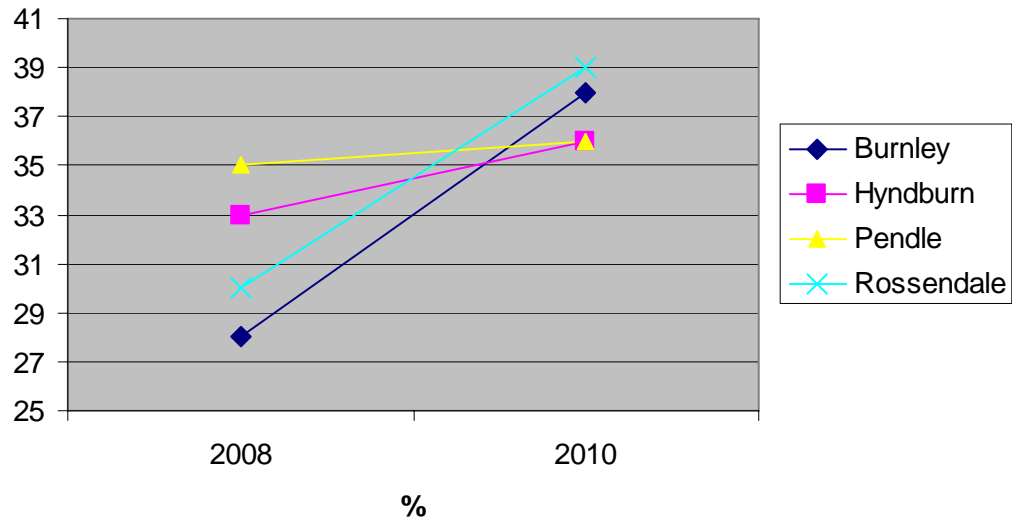
The following tables show Citizens' Panel data from 2010, as a proxy for Place Survey data. The next Place Survey is due later this year.



### Satisfaction with sport and leisure facilities



### Agree can influence decisions



BAP: Stronger Communities Vision Indicators						
	Frequency of Data	Actual YTD	Target	on Target?	DOT	Comments
BAP STR COMM 6: Number of racially aggravated incidents	g) Municipal Year	113.00	280.00	★		

BAP; Stronger Communities National Indicators							
	Frequency of Data	Actual YTD same time last year	Actual YTD	Target	on Target	DOT	Comments
BAP STR COMM NI001 % of People who believe people from different backgrounds get on well together	w) PLACE - Biennial	55.20	55.20	53.00	●	→	
BAP STR COMM NI004 - % of people who feel they can influence decisions in their locality	w) PLACE - Biennial	26.00	26.00	26.00	●	→	
BAP STR COMM NI006 - Participation in regular volunteering	w) PLACE - Biennial	18.50	18.50	17.00	●	→	New Indicator for 2008-09 so this has set the baseline for future target setting.
BAP STR COMM NI007 Environment for a thriving third sector	w) PLACE - Biennial	16.10	16.10			→	This is the Lancashire Figure and is the result of a survey carried out nationally by Ipsos MORI and is the "% of 3rd Sector businesses that rated the statutory bodies in their local area as having a very positive or positive influence on their organisati
BAP STR COMM 7: Number of hate crimes reported	e) Quarterly						
BAP STR Comm: NI035 Building resilience to violent extremism	g) Municipal Year	3.00	3.00	4.00	▲	n/a	

### How well are the theme's outcomes and improvements being delivered?

The group is continuing to meet on a scheduled basis with a formalised agenda that considers and aims to help address current issues, activities and any themes that impact on the community of Burnley.

The priorities reported on in the last quarter are ongoing with work specific to priorities progressing well.

### What are the prospects for the future? (Including risks / barriers)

Priorities have been agreed for the forthcoming year these are:

- An assessment of Cohesion work undertaken, what has been done and what difference has this made.
- Education in Burnley – supporting the development of opportunities that build cohesive communities. Working closely with Pennine Lancashire Cohesion Group.

- Continued work to support activities that positively address issues around the ‘Prevent’ Agenda.
- Sustaining a rich programme of creative, cultural and leisure activity across the Borough.
- Continued work to build Good Relations: Using meditative process and community
- Working to understand and address the underlying issues that threaten cohesion eg inequality, lack of respect between cultures and fairness.
- Risks would be Change of policies – impact and implementation as well as future funding /grants.

### **Any examples of good practice or innovation?**

- **Key events of note that bring people together:**
  - Thomas Whittam Sixth Form and Faith Centre- Any Questions Event. A number of people attended this positive event from various organisations and agencies.
  - LCCP beacon – Work with the County wide cohesion continues which includes full participation in the Event 3<sup>rd</sup> March
  - Ongoing Cultural and arts based activities - Cultural Partnership – Looking at cross-cultural project delivery using the Olympics. Event to link all to be held 22<sup>nd</sup> July at St Peter’s Centre. Play Me, I’m Yours – Pianos at various sites in the community during July. Scream and Shout – Summer activity with more diversity including arts, circus skills, etc
  - Children’s Trust undertaking large survey with young people across Burnley at the end of March and ending in June. An event will be held once survey complete with 15 young people facilitating and organising
  - BCN is setting up forums to mirror the theme groups of BAP who will meet twice a year.
  - The growth in business handled by the CVS Volunteer Centre continues, not least because of the work in partnership with Jobcentre Plus. Including help direct.
  - The Take Part Pathfinder project is continuing to support a variety of approaches to encourage civic engagement. Two Parliamentary outreach seminars on the working of Parliament have been delivered. Also delivering how your council work sessions.
  - Prevent Showcasing event held on 25<sup>th</sup> March at ACE Centre, Nelson with attendance from 100 people from different organisations and community.
- **Addressing local issues** – Presentations to the group
  - Hate crime – Launch of Stop Hate UK
  - Climate change - Adapting to Climate Change NI 188
  - Mohiuddin International Girls College – a privately funded Educational initiative. This also includes by officers of Burnley Borough Council to organise and hold Community conversations with residents and members of the college to address the wider issue in the town based on perceptions of Race and Faith.
  - Online Engagement - The feedback online website is designed to increase the quantity and quality of dialogue between residents and public service providers.

- Lancashire Community cohesion Partnership Myth busting project to enhance understanding of myths and misconceptions about the new and emerging communities of Eastern European migrant workers. Further work to develop a baseline assessment.

**Contact: Terry Hephrun**  
**Project Name: Burnley Community Network**  
**Total spend: £75,000**

<p><b>What has the project delivered? Please refer to your key outputs.</b></p>	<p><b>What has been achieved through the outputs? Please quantify them if appropriate (e.g. Output volumes, resident satisfaction increases, impact on outcomes, cost reductions, delivery on time to budget).</b></p>
<p>BCN continued its contributing in delivering the LAA indicators over the financial year 2009-2010 and can report success in that the four national indicators which we saw as priorities (i.e. NIs 1, 4, 6 &amp; 7) are all included in the Lancashire LAA and agreed with GONW.</p> <p>BCN started its operational year by holding its 7<sup>th</sup> annual election which sees the renewal of a third of its Management Committee and of its Representatives on the LSP (Burnley Action Partnership Assembly).  The new members took up their role at the AGM and first MC meeting held on 25 June 2009.</p> <p>BCN Vacancies on BAP thematic and sub groups were filled in the first instance posting on the website and forwarded by e-bulletin to BCN members, then followed by an article inserted in the 19<sup>th</sup> edition of the Networknews to seek declarations of interest to the wider community for remaining seats.</p> <p>Commendation was received by the VCFS Strategic Engagement Officer for Lancashire County Council (Phil Richardson) who after touring the whole of the County to survey CEN's engagement, affirmed Burnley Community Network as a Good Practice to be copied upon (website, structure, elections, Networknews, showcase, mentoring and induction pack in place for representatives etc).</p> <p>BCN members are active in the Neighbourhood Management forums and PACT groups.</p>	<p>BCN Membership is now 297 to be exact at the present time. Fluctuation in membership is due to the very nature of its member organisations who stop operating for various many reasons (commitment, funding, premises etc...) – but overall the number of members has remained near on or about the 300 target over the year.</p> <p>18 members in each category - BAP Full Assembly and BCN MC.  26 representatives on BAP Thematic groups</p>

Partnership Officer joined the MAPS team in the first quarter.

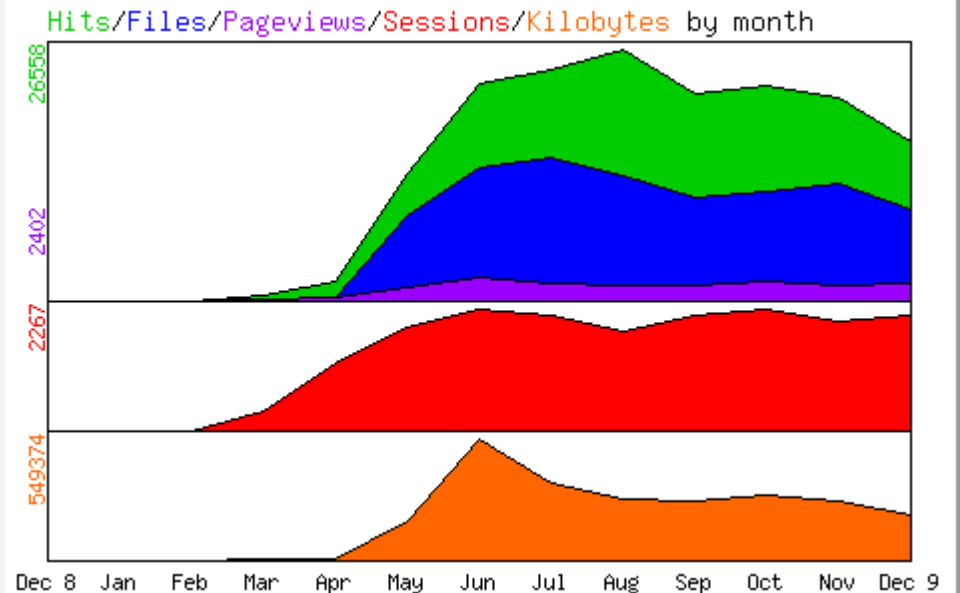
To follow the Impact survey completed last year (08/09) (commissioned by BCN & BBC), a new third sector survey took place which emphasised the economic value of the VCF sector in Burnley and most importantly as a major employer in the town. A database has been developed for future input of complementary information to update initial results.

- a) Maintain the BCN Database of VCF organisational membership

### Consultation

- BCN Management Committee members took part in the 1<sup>st</sup> phase of the Council's consultation on the Sustainable Communities Act 2007.
- Consultation Exercise (10.09.09) – “Planning Together” - This Consultation event was two fold in that the Council is consulting on the future of housing across the borough and on neighbourhood design for South West Burnley
- Consultation Exercises ( Strengthening Local Democracy & The Compact Refresh) (14.09.09)
- BCN organised a “Commissioning for the Future” event (24.02.10 at Burnley Football Club) with presenters from Better Outcomes - NAVCA, Lancashire County Council, Help Direct, East Lancashire PCT & Burnley Borough Council
- RS2010 Consultation. This builds upon the Principles and Issues Paper consultation in early 2009, which led to agreement on outcomes and values, as well as developing a comprehensive evidence base and identifying the key issues, challenges and opportunities needed to be addressed. It set out the Regional overarching vision for the twenty-year strategy.(VCF answer of consultation on BCN website)
- BCN Office organised the “Direct Say” Citizen Panel small grants scheme.

### WWW Access Statistics for 2009



Hits per month <i>www.burnleycommunity.net</i>	
Total hits this month (any request)	<b>20691</b>
	<b>Average</b>
<b>Hits per day</b>	<b>795</b>

Four editions of the quarterly NetworkNews – with a print run of 1000 per edition (ie 4000 across the Borough during the course of the year)

8 consultations (resulting in 186 attendees)

A Burnley Borough Council initiative to engage the Burnley Citizens' Panel in a decision making process

- contribution in assisting the Mayor with this year Mayor's Fund dedicated to the third sector

Burnley Community Network also holds showcases on a quarterly basis, bringing many diverse sectors of the community together. Members and partners alike soon realise that their group/organisation is not isolated but all contributing to a better Burnley.

BCN staff attended the IDeA Partnership Improvement Programme (York – 26.11.09) to share the learning from the Partnership Improvement Programme, to consider actions for improvement in their own areas and to hear about the activities planned through the National Programme for Third Sector Commissioning and the Targeted Support Fund

Facilitation of the Integrated Offenders Management event (16.10.09) at BFC in partnership with Lancashire Constabulary  
BCN Commissioning for the Future event (Feb. 10) took place at BFC

Partnership Officer made preparation to facilitate Training for LSP Representatives delivered by NAVCA in a bid to "Skilling Up for Stronger Voices" of our representatives – training delivered by NAVCA over three sessions.

Four Showcases culminating into 27 projects presentations front of a total audience of 167 *Presentations taking place were as follows:*

Our Partnership Challenge event at BFC organised by Lancashire Constabulary, Promise NW event organised by VSNW, Health & Work conference run by NHS East Lancs and BASSAC conference in Manchester on the subject of Community Involvement in Local Democracy. He also attended the NWDA Annual conference & AGM (BT Convention Centre Liverpool -15.10.09), the Magistrates Event (Burnley Court 22.10.09), the NAVCA "Who's Voice is it anyway event" (Birmingham 11.03.10)., the Voice event ( Blackburn 17.03.10) organised by Young Lancashire VCF sector reference group for Children & Young People, Public & 3rd Sector Partnership Conference (Old Trafford 7.7.09)

Also, followed up report of Integrated Offender Management event in partnership with Lancashire Constabulary (Sergeant N. Hodgeson).  
BCN Representative at the New Era event - Pennine social enterprise (31.01.10); Fraser Street Youth Club during HRH visit at Burnley (5.02.10); Burnley Employers Forum (10.02.10); Burnley & Padiham Over 50's Forum (22.02.10);

NAVCA "Skilling Up for Stronger Voices" of our representatives – training delivered by NAVCA over three sessions. (29 trainees over 3 sessions started October 8<sup>th</sup>)

- 10 Management Committee meetings
- 7 Resources and Implementation Committee meetings
- Ongoing participation in BAP and theme/sub groups
- 12 CDRP – Delivery groups
- 5 CDRP – Steering groups
- 7 Worklessness groups
- 3 Environmental groups
- 3 BAP HCOP groups attended out of 5 planned (2 were also

BCN sponsored both the Community & Faith tents at the Summer Festival and its Communication Officer attended all steering groups committee meetings ensuring involvement and development of both the Community Tent

Regular meetings took place (Management Committee meetings, Pre-BAP and BAP Assembly meetings, Resources and Implementation Committee meetings and Participation in BAP theme/sub groups).

On going partnership working took place over the year: i.e.: Participation in Lancashire groupings e.g. Lancashire Partnership, LACVS, Third Sector Lancashire,, VCFS Compact, Pennine Lancashire Group, LAA working groups, Children's Trust, Help Direct

Pennine Lancashire event "Regeneration & the Third Sector in Pennine Lancashire" –

Also to be noted:

- BCN continues to enhance the participation of the VCF Sectors in BAP's thematic and sub groups (on-going).
- BCN representatives on the Third Sector Lancashire attending meetings (Terry Hephrun & Judy Yacoub)
- BCN representatives on the Pennine Lancashire Transformation Board (Gordon Howley & Tony Harrison)
- BCN Representative at the NWDA Annual conference & AGM (15.10.09)
- BCN representatives have participated in BAP theme, sub groups and Executive (all details on BCN website – theme groups tag – [www.burnleycommunity.net](http://www.burnleycommunity.net)).
- BCN has formal representation on the Burnley Children's Trust via CVS Chief Officer and is supported by our Partnership Officer (Chair of the Executive Committee on behalf of Short Stay Schools - Isaac Centre), reports to our elected full Management Committee.
- Partnership Officer is a Bondholder of The Branding Burnley Campaign
- Representative on Third Sector Lancashire Older Peoples

cancelled)

- 1 BAP Housing (met only once...)
- 13 SCCG groups meetings
- 6 SPAA
- 4 Cultural groups meetings
- 2 Older Peoples Forums

(30 exhibitors from the VCF sector)

181 Burnley representatives have participated in the CVS training programmes.

## PNG

- Active member of Safer Neighbourhoods Project Steering / Management Group.
- Member of ASB Working Group.
- Member of Revolution Pennine Delivery Group on IOM.

### Engagement of BCN members into CVS training programme

BCN Forums: Although there was some delay in holding the first forum (25.05.10- Crime Safety Partnership Forum) it is to be noted that the delay was due to formal request to postpone the forums until such time as new Government be in place.

The Resources and Implementation Committee is now overseeing the development of these forthcoming BCN Forums and the following recommendations will be acted upon accordingly:

- Produce a calendar schedule of Forum's to come
- Facilitation in partnership with a representative of the topic forum
- Chairing of the topic forum to be exercised by a representative of the same thematic group
- Feedback form to be handed to all attendees after each Forum's meeting.
- Ensure Forum is called on "issue" basis.(i.e.:
  - How do we influence?
  - How do we make things happen
  - "How do we resolve issues when all "processes" in place have been exhausted?
  - Report on the effectiveness of the PACT meetings – How can we improve them (CSP theme)

### Operational efficiency

To manage the grant, ensure that deadlines are met and report to BCN MC

All available resources were invested in Burnley including the leverage of the Green Partnership Awards. .All deadlines for reports etc were met.

BCN MC and the Resources & Implementation Sub committee were actively involved in the decision making process. Delivery plan executed.

**Contact: Rob Dobson**  
**Project Name: PLACE Survey**  
**Total spend: £10,747**

<p><b>What has the project delivered? Please refer to your key outputs.</b></p>	<p><b>What has been achieved through the outputs? Please quantify them if appropriate (e.g. Output volumes, resident satisfaction increases, impact on outcomes, cost reductions, delivery on time to budget).</b></p>
<p>There was no requirement to do a Place Survey this year, so the main outputs were:  <b>Citizens' Panel report x 2</b></p> <p>The first survey followed up on the Place Survey 08 by digging deeper into areas where satisfaction had decreased. It also involved consulting Panel members on the Sustainable Communities Act. Two businesses cases were drawn up linked to partnership priorities: housing market renewal and landlord licensing. Both were submitted to the Government and were shortlisted. However, they were not approved for implementation by the Secretary of State.</p> <p>The second survey looked at the impact of the recession, community safety issues, as well as satisfaction with the core services.</p> <p><b>Partnership engagement website:</b></p> <p>Through the Collaborative Research and Consultation Service, we have tendered for and designed a new online portal for community engagement. This innovative website brings together information on decisions and how to influence them. The site is a partnership of the district councils, the county council, police and the PCT. The site goes live to the public on 1<sup>st</sup> July. Residents will be able to petition, contribute to forum discussions and stay informed by being able to track decisions that interest them.</p>	<p><b>The Panel:</b></p> <p>Data from the Panel has informed action on street cleanliness, maintenance of leisure facility changing rooms, and dog control in parks.</p> <p>The % of panel members who feel able to influence local decisions has increased from 28% in 2008, to 38% in 2010. Response rates to surveys stood at 57% this year. While below target (60%) this is an improvement on 2008 (52%).</p> <p>Panel data has been shared with appropriate colleagues across the partnership and will contribute towards the CAA evidence base. There is however no formal feedback on the benefit derived by decision makers from the Panel surveys.</p> <p><b>The website:</b></p> <p>The partnership website has been developed on budget and on time. We are not aware of any other local area that is providing an online engagement service that has all the functionality that <a href="http://www.feedbackonline.org.uk">www.feedbackonline.org.uk</a> will offer for residents. The open platform also allows for future development. Residents have been invited to preview the site and feedback is positive:</p> <ul style="list-style-type: none"> <li>• 97% rate the layout and visual appeal positively.</li> <li>• 95% like the concept of the website</li> <li>• 65% think it will bring communities and local public service providers together</li> </ul>

**Local Democracy week**

Publicity material was funded in support for LDW

- 93% agree that it will provide information to keep them better informed about what's going on in their local area
- 73% agree that it provides the opportunity to ask questions and get answers
- 94% rate the website as either excellent or good.

**Local Democracy Week:**

Nearly 100 young people were added to the register in advance of the election thanks to the proactive approach.

# Burnley Community Network—BCN representative's feedback

## Terry Hephrun

**Meeting:** Healthy Communities and Older People  
**Partnership:** BAP  
**Time/Date:** 1100 1 June 2010  
**Venue:** Town Hall  
**BCN Representatives:** Terry Hephrun & Jack Peel.  
*(Assurances given that papers were sent to Kay Smith)*

### A - Key Issues

1. PCT organisation
2. MARMOT review
3. SMYL review
4. Public Health review
5. Locality based commissioning
6. Stop Smoking Service
7. Lifestyles

### B - Summary of main points raised

1. Uncertainties remain so no movements on Terms of Reference. Movements seems to be focus on localities and locality commissioning
2. Focus on “proportionate universalism” and six policy objectives.
3. External review – positive on brand less so on numerical analysis. Internal process of review going on (with some external representation). PCT spend being reviewed – staffing structures reviewed e.g.: 90/300 on “reserve list” who could be available to undertake special (NHS related) projects in different organisations.
4. PCT mergers still being considered with PH focus but also in partnership with LCC.
5. Locality based commissioning – paper going to NHS EL Board next week
6. New model for Stop Smoking Service being produced - <http://www.eastlancspct.nhs.uk/patients/services/smokefree/stop-smoking-service/#1>
7. Lifestyles team moved from Commissioning to Procurement team but also under review. Risks for BEEP and Health Improvement programmes more generally
- 8.

### C - Implications for BCN

- 5 - Could be significant implications for VCFS

### D - Follow-up required

- 1 – 7 watch this space...



# **Burnley Community Network—BCN representative's feedback**

## **Chris Launder**

**Meeting:** Social & Community Cohesion (stronger communities group)

**Partnership:** BAP

**Time/Date:** 2.00pm to 4.00pm 9<sup>th</sup> June 2010

**Venue:** SW Burnley Community Enterprise Centre

### **A - Key Issues**

1. review of PACT meetings
2. Beat Sweeps
3. Council online engagement
4. Building Bridges in Burnley
5. BAP executive update

### **B - Summary of main points raised**

1. Chief Inspector Karen Edwards outlined the review of PACT meetings explaining that they were to be more accessible to residents.

2. Beat Sweeps have taken place in various locations covering anti social behaviour, dirty backgrounds, Dog fouling, nuisance neighbours and drugs.

3. Rob Dobson informed the meeting that the preview website is now available – marketing literature will be available in libraries and community venues

4. Nasrullah gave an update on the Easter feast where 117 people attended – he is getting the impression that people are now becoming complacent around cohesion issues – other members of the group quoted 'urban myth' stories being circulated around in particular the displaying of the English flag. Mike Waite requested that any instances of concern should be reported through the tension monitoring system via Naveed.

5. Rob Dobson gave an update covering Fuel Poverty, 20 mile per hour speed limit in SW Burnley and funding implications around the current spending review. With regards to funding Mike Waite indicated that for year 2010 – 2011 area based grant (Prevent funding) - no further commitments were to be signed off – WNF 4<sup>th</sup> year ? Terry also added that there may be a problem around PRG (performance related grant)

### **C - Implications for BCN**

1. none
2. none
3. none
4. none
5. impact on BCN budget for 2010 -2011?



**D - Follow-up required**

1. none
2. none
3. none
4. none
5. to be monitored

