

**Thursday 15<sup>th</sup> April**

**Minutes of Meeting**

**Chair: Terry Hephrun - Burnley Community Network**

**Present:** Naveed Ahmad, Burnley Borough Council; Nasrullah Anwar, Building Bridges in Burnley; Jon Bullas, Lancashire Constabulary; James Elston, Lancashire Constabulary; Christine Launder, BCN; Jean Weston, Mohiuddin International Girls College; Paul Foster, Burnley Borough Council; Abdul Hamid Qureshi, NHS East Lancs; Jez Buffin, UCLAN; Mike Waite, Burnley Borough Council; Rob Dobson, Burnley Borough Council.

		<b>Action</b>
<b>1.</b>	<b>Introductions and Apologies</b>	
<b>1.1</b>	All present made their introductions. The situation with Gordon Howley unable to attend was explained to members.	
<b>1.2</b>	<b>Apologies:</b> Sairah Ali, Burnley Borough Council, Jackie Flynn, Lancashire County Council; Gordon Howley, Burnley Community Network; Tracey Noon, Burnley Borough Council; Helen Jones, Burnley Borough Council; Lynn Marie Flynn, Burnley Borough Council, Razza Hussain, Burnley Borough Council.	
	<b>Welcome:</b> Mohammed Arif from the Mohiuddin International Girls College officially welcomed members to college. He gave details of his role and background, role of the college in the community and future work being planned by the trust. He also confirmed their commitment to working with the group.	
<b>2.</b>	<b>Minutes of the last meeting and any matters arising</b>	
<b>2.1</b>	<b>Matters Arising</b>	
<b>2.2.</b>	<b>(7.6) Lancashire Constabulary:</b>	
	<ul style="list-style-type: none"> <li>• <b>PACT Review and Re-launch and Pocket Point.</b> Karen Edwards to update at the next meeting.</li> </ul>	<b>KE</b>
<b>2.2.1</b>	<b>(4.4) LCCP Cohesion Officer - Publication</b>	<b>NA</b>
	Naveed to contact Saulo re the Migrant workers northwest publication.	
<b>2.2.2</b>	<b>(8.1) – Freedom Team</b>	<b>TH</b>
	James Elston gave an update of the event which was positive. Terry discussed a newsletter called 'Whats going on' which refers to work undertaken through funds from Comic Relief on Sexual Exploitation. Terry to send a copy to James and Naveed.	
<b>2.2.3</b>	<b>Minutes of the last meeting - Agreed</b>	
<b>3.</b>	<b>Burnley Action Partnership Executive Update</b>	
<b>3.1</b>	Rob explained that the last BAP executive was in workshop format. It has been identified that the BAP executive need to consider how it operates as a partnership and goes forward especially in light of the financial situation for 2011 with a possible 20% reduction in mainstream funding.	
<b>3.2</b>	Mike identified the impact on cuts in public services and the challenges to social reality. Mike suggested that the Good Relations Programme could facilitate workshops and discussions that will help look at relationships that need to be maintained and challenges to the future. Mike will discuss at the next Good Relations Management Group meeting 27 <sup>th</sup> April and feedback.	<b>MW</b>
<b>3.3</b>	There was a general discussion about future impact on funding and Hamid suggested considering a minimum baseline for the important projects which Rob	

	confirmed that the Exec are trying to address. Members also discussed the Prevent funding and engaging with political members after the election for them to consider the implication of work.	
3.4	Rob identified that Thematic Champions will be asked to make nominations for a leadership programme.	RD
4.	<b>Sports and Physical Activity Strategy – Paul Foster</b>	
4.1	Presentation attached.	
4.2	Paul presented to the group the background and rationale for the Sports and Physical Activity Strategy, which has been updated. It was explained that the SPAA is a sub group of the Stronger Communities Group.	
4.3	The updated strategy takes into consideration the changes that have taken place since the 2004 – 2009 strategy was written eg in leisure facilities, sports in schools, partnership approach, new facilities and new opportunities expected from the 2012 Olympics. Discussion took place on clarity of objectives and the positive impact on cohesion.	
4.4	Paul will circulate copies of the strategy booklet when it is produced.	PF
5.	<b>Updates</b>	
5.1	<b>Mohiuddin International Girls college – Jean Weston</b>	
5.1.2	Jean explained that changes in curriculum to include A Level Sciences due to demand which will means that the Trust have identified funds to develop the Laboratories.	
5.1.3	Application material has been sent out to prospective students and the College is still waiting for the website to be up and running. They are on target to take UK and European students from September 2010. It is anticipated that the International intake will have to await the process of approval by The UK Border Agency. Consideration is also being made for January intake.	
5.1.4	In ensuring the Health and Safety of the students, the college is working closely with the Police re Safe by Design and there are plans to encourage engagement with women Police Officers being seen as part of the College community.	
5.1.5	A number of positive meetings have been held with Building Bridges Burnley, Chris Launder and residents about practical ways of working together.	
5.1.6	Welcome packs were discussed for all students. James and Jean to meet to discuss Personal safety advice and linking to Diversity link officers	JE/JW
5.2	<b>Online Engagement – Rob Dobson</b>	
5.2.1	Rob discussed the Online engagement website which will be going live from 1 <sup>st</sup> July 2010. This is a partnership approach to on-line engagement for all the partners in the Borough and Pennine Lancashire.	
5.2.2	Residents will be able to access information, organise content to suit their needs and feed into local democracy such as petitions.	
5.2.3	Rob will circulate a username and Password to access the site in the interim period.	RD/NA
5.2.4	Discussions held about monitoring of the site and working with the UK online programme centres to help promote access to the service. Noted that this is not the only method of engagement that the Council will be using.	
5.3	<b>BAP Sustainable Communities Strategy – Rob Dobson</b>	
5.3.1	Still waiting for the strategy to be printed. This will be circulated to members	RD
5.4	<b>Disability Strategy – Mike Waite</b>	
5.4.1	Mike updated on Razza's behalf that partners have been contacted to find out what is being done. Terry commented that he has not been contacted which Mike will talk to colleagues about.	MW
5.4.2	Burnley Disabled Peoples Network is holding regular meetings with engagement by different partners who attend the meetings.	
	A discussion was held about how Burnley Action Partnership accommodates people with disabilities. Rob to speak with Mike.	RD/MW

	Hamid raised the issue about the BUS station Prayer room. Mike explained that this not something the Council has control over but would speak to Razza.	<b>MW</b>
<b>5.5</b>	<b>Prevent Showcase</b> – James Elston	
	James provided an update on the event held 25 <sup>th</sup> March. Over 100 people attended and proved to be positive for projects funded through Prevent in Burnley and Pendle to show case their work. There may be a possibility of doing this on an annual basis.	
<b>5.6</b>	<b>National Indication 35</b> – Naveed Ahmad	
<b>5.6.1</b>	Naveed explained the process of self-assessment for the NI 35 Building Resilience to Violent Extremism. Naveed to circulate for member comments.	<b>NA</b>
<b>5.7</b>	<b>Priorities 2010/2011</b> – Mike Waite	
<b>5.7.1</b>	Mike referred to the priorities action plan previously circulated. Agreed that this should be a substantive item on the agenda for the next meeting. Members to identify which priorities they would like to be involved with.	<b>ALL</b>
<b>5.7.2</b>	For example Mike and Naveed would lead priority 1 with partners. Mike also discussed the decision by Pennine Lancashire to undertake common piece of research about admissions trends at secondary level.	
<b>5.7.3</b>	Naveed discussed the quarter 3 report circulated and will send to members the recent Quarter 4 report submitted. Naveed and Sairah have met to look at reporting. The process of monitoring progress to inform the quarterly returns will be discussed at the next meeting when Sairah is back.	<b>NA</b> <b>SA/NA</b>
<b>6.</b>	<b>News from Partner Organisations</b>	
<b>6.1</b>	<b>NHS East Lancashire</b> Abdul Hamid highlighted issues on staffing from June in the NHS which he suggested the Group should consider.	
<b>6.2</b>	<b>UCLAN</b> Jez informed the group that the UCLAN applications for Burnley Campus has increased by 150% from last year. The community leadership programme will move from Preston possibly at the start of the next academic year. An information day will be held with the Neighbourhood Management Team on 28th April to inform them of the different course and opportunities to be able to inform their contact groups. Jez said he would get information on international students and feedback to Jon Bullas.	<b>JB/JB</b>
<b>6.3</b>	<b>Building Bridges in Burnley</b> Nasrullah informed the group about the forthcoming Easter Feast at the United Reformed Church 28 <sup>th</sup> April. Terry commended the good work that has taken place over the years with the community feasts. Abdul Hamid discussed the Muslim cooking for a non-Muslim family programme being rolled out at a National level.	
<b>6.4</b>	<b>Burnley Community Network</b> Terry informed the group about the Annual election process to refresh the Management committee, which will take place mid June. The CVS will also be celebrating 75 years, a celebration event will be held in the Town Centre Saturday 5 <sup>th</sup> June as part of National Volunteers Week.	
<b>7.</b>	<b>Any other business</b>	
<b>8.</b>	<b>Dates, Times and Venues of Future Meetings</b>	
<b>8.1</b>	It was agreed to reconsider the 1 <sup>st</sup> June meeting because of half term.	
<b>8.2</b>	<b>Future meetings:</b> <b>Tuesday, 1<sup>st</sup> June, 10 a.m., SWB Enterprise Centre, Valley Street, Burnley</b> Thursday, 22nd July, 10 a.m., Reception Room, Town Hall, Burnley Tuesday, 24 <sup>th</sup> August, 2 p.m., Reception Room, Town Hall, Burnley Thursday, 7 <sup>th</sup> October, 2 p.m., Reception Room, Town Hall, Burnley Tuesday, 23rd November, 10 a.m., Reception Room, Town Hall, Burnley Thursday, 6 <sup>th</sup> January 2011, 10 a.m., Reception Room, Town Hall, Burnley	

	Tuesday, 15 <sup>th</sup> February 2011, 2 p.m., Reception Room, Town Hall, Burnley Thursday, 31 <sup>st</sup> March 2011, 2 p.m., Reception Room, Town Hall, Burnley	
<b>9.</b>	The meeting closed at 4.00 p.m.	